

City of Jersey City Department of Public Works

Steven M. Fulop, Mayor

Mark Redfield, Department Director



Cleveland Snow, Director
Park Maintenance Division
13 - 15 Linden Avenue, East
Jersey City, N.J. 07305
(201) 547-4449

Park Permit Application

Events may start 10:00 AM or later and must end by 10 PM or earlier Sunday through Thursday or by Midnight Friday and Saturday. Sound Systems must be turned off by 9:00 PM Sunday through Thursday and 11:00 PM Friday and Saturday.

Park Name		Date of Event	
Proposed Start Time		Proposed End Time	
Organization Name			
Contact Person, Title			
Mailing Address			
Phone		Fax	

Type of Event		Est. Attendance	
Describe any literature you plan to sell or distribute			
List quality and size of seats, tables, tents, or other temporary structures you plan to assemble.			
Describe any sound or public address system you plan to use			

Certification:

By signing below I attest that I represent the above named organization, that all information provided is true and that I have received all required approvals.

I understand that we the above organization assume responsibility for providing our own electricity, cleaning the Park and removing all decorations at the end of the event.

I am aware that no barbecue grills or alcohol of any kind are permitted in any municipal park.

Signature _____ Date: _____

Print Name _____ Title: _____

Applicant must submit \$1,000,000.00 Insurance Policy indemnifying the City of Jersey City.

Name of Insurance Carrier: _____

Attach a copy of the Liability Insurance Policy which provides coverage for the purpose of this event.

Applicants must get the required approval in sequence, top to bottom, and submit to the Div. of Park Maintenance no later than 30 days before date of event.

JC DPW, Div. of Traffic & Streets: Approved () Denied () Are Public Streets to be closed: No: _____ Yes: _____ If "Yes" list street(s) & location: _____ Comments: _____ Signature of Traffic Engineer: _____ Date: ____/____/____
JC Fire Dept.: Approved () Denied () Comments _____ Signature of JC Fire Official: _____ Date: ____/____/____
JC Health Dept.: Approved () Denied () Comments _____ Signature of Health Officer: _____ Date: ____/____/____
JC Police Dept. District Commander: Approved () Denied () Comments _____ Signature of JCPD District Commander: _____ Date: ____/____/____
JC Police Dept. - Police Chief: Approved () Denied () Comments _____ Signature of JC Police Chief: _____ Date: ____/____/____
JC Police Dept. - Director's Office: Approved () Denied () Comments _____ Signature of JC Police Director _____ Date: ____/____/____
JC Division of Park Maintenance- Approved () Denied () Modified () Reason for denial / modification: _____ Signature of Div. Director: _____ Date: ____/____/____
JC Department of Public Works - Director's Office : Approved () Denied () Modified () Reason for denial / modification: _____ Signature of Dept. Director: _____ Date: ____/____/____

Refer to this list for Festivals, Carnivals, or Park Permits



Signatures must be obtained in this order.

1. Department of Public Works
Traffic and Transportation
13 – 15 Linden Avenue, East
2nd Floor
Jersey City, NJ 07305
Contact: Monty Zucker
2. ***Jersey City Fire Department***
465 Marin Boulevard
Jersey City, NJ 07302
Contact: Chief Darren Rivers
3. ***Jersey City Division of Health***
199 Summit Avenue
Jersey City, NJ 07306
Contact: Health Officer Joseph Castagna
4. Jersey City Police Department
District Commanders
Contact: South District- Capt. T. Lockwood
191 Bergen Avenue JC, NJ 07305
Contact: North District - Capt. E. Martinez
282 Central Avenue JC, NJ 07306
Contact: East District - Capt. Daniel Sollitti
207 7th Street JC, NJ 07302
Contact: West District - Capt. M. Kelly
576 Communipaw Avenue
Jersey City, NJ 07304
5. ***Jersey City Police Headquarters***
1 Journal Square
Jersey City, NJ 07306
Contact: Acting Chief Philip Zacche
6. ***Jersey City Police Headquarters***
1 Journal Square
Jersey City, NJ 07306
Contact: Director James Shea
7. Jersey City Dept. Of Public Works
Division of Parks & Forestry
13 – 15 Linden Avenue, East
Jersey City, NJ 07305
Contact: Director Cleveland Snow
8. ***Jersey City Dept. Of Public Works***
13 – 15 Linden Avenue, East
Jersey City, NJ 07305
Contact: Director Mark Redfield